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| --- | --- | --- | --- | --- | --- |
|  | [Microsoft Invoicing 图标](https://products.office.com/en-us/business/microsoft-invoicing/invoice-software) | | [Microsoft Invoicing](https://products.office.com/en-us/business/microsoft-invoicing/invoice-software)  [通过美观的发票和在线付款，快速获得付费。](https://products.office.com/en-us/business/microsoft-invoicing/invoice-software)  [专为小型企业设计。](https://products.office.com/en-us/business/microsoft-invoicing/invoice-software) | | |
|  | [厌倦了手动制作发票？希望更早获得付费？立即注册 Microsoft Invoicing。](https://products.office.com/en-us/business/microsoft-invoicing/invoice-software) | | | | |
|  | | 发票 | |  |  |
|  | |  | | |  |
|  | | |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | 省/自治区/直辖市、市/县 街道地址、邮政编码  电话 输入电话 | 传真输入传真 电子邮件|网站 | |  | 发票编号 **发票编号**  日期 **输入日期** | | | | 受票人：  姓名 公司名称 省/自治区/直辖市、市/县 街道地址、邮政编码 电话 输入电话 | 电子邮件 | |  | 收票人：  收票人姓名 公司名称 省/自治区/直辖市、市/县 街道地址、邮政编码 电话： 电话 | | | | 说明  添加其他说明 | | | | | | | 数量 | 说明 | | | 单价 | 总计 | |  |  | | |  |  | |  |  | | |  |  | |  |  | | |  |  | |  |  | | |  |  | |  |  | | |  |  | |  |  | | |  |  | |  |  | | |  |  | |  |  | | |  |  | |  | 小计 | | | |  | |  | 销售税 | | | |  | |  | 运费与手续费 | | | |  | |  | 应付款总额 | | | |  |   谢谢惠顾！ | | |  |