## Solicitud de aprobación para ser contratado

# Nombre de la compañía



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| Información del candidato | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Número de solicitud: | | | | |  | | | | | | | | | | | | Fecha: | |  | | | | | | | | | | | | | | |
| Nombre del candidato: | | | |  | | | | | | | | | | |  | | | | | | | | | | | | | | | | |  | |
|  | | | | | | Apellido | | | | | | | | | Nombre | | | | | | | | | | | | | | | | |  | |
| Puesto |  | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|  | | Media jornada | | | | | |  | Jornada completa | | |  | | | | Fijo | | | | | | | | | | | |  | | Temporal | | | |
|  | | Sustitución | | | | | |  | Nuevo puesto | | |  | | | | A la hora | | | | | | | | | | | |  | | Exento | | | |
| Salario inicial propuesto: | | | | | | | € | | | | | | | Fecha de inicio: | | | |  | | | | | | | | | | | | | | | |
| Supervisor: | | |  | | | | | | | | | | | Departamento: | | | | |  | | | | | | | | | | | | | | |
| Descripción de las obligaciones: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Comentarios adicionales: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Firma del supervisor | | | | | | | | | | | | | | | | | | | | | | Fecha | | | | | | | | | | | |
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| Aprobación para ser contratado | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Salario aprobado: | | | | € | | | | | | | Clasificación aprobada: | | | | | | | | | |  | | | | | | | | | | | | |
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| Firma del jefe del departamento | | | | | | | | | | | | | | | | | | | | | | | | Fecha | | | | | | | | | |
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| Confirmación de oferta | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Oferta extendida por: | | | | | |  | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Estado de la oferta: | | | | | | ACEPTADA | | | | RECHAZADA | | |  | | | | | | | | | | | | | | | | | | | | |
| Si se ha aceptado, la confirmación se envía a Recursos humanos para su procesamiento: | | | | | | | | | | | | | | | | | | |  | | | | | | |  | | | | | | | |