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|  | TO DO LIST |
|  | Phone Calls |
| White icon graphic of telephone receiver | |  |  | | --- | --- | |  |  | |  |  | |  |  | |  |  | |  |  | |
|  | Errands |
| White icon graphic of person walking with shopping bags | |  |  | | --- | --- | |  |  | |  |  | |  |  | |  |  | |  |  | |
|  | Correspondence |
| White icon graphic of envelopes | |  |  | | --- | --- | |  |  | |  |  | |  |  | |  |  | |  |  | |
|  | Projects |
| White icon graphic of scissors, hammer, and saw | |  |  | | --- | --- | |  |  | |  |  | |  |  | |  |  | |  |  | |
|  | Miscellaneous tasks |
| White icon graphic of file folder, paper, and hand writing with pen | |  |  | | --- | --- | |  |  | |  |  | |  |  | |  |  | |  |  | |