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| [Term Paper Title] |
| [Your Name][Course Number][Date] |

# Abstract

A 100 to 175-word summary of your term paper.

The Abstract begins a new page. The title page is in its own section and is not counted in the total number of pages appearing in the footer.

# Introduction

Explain the purpose of the paper. In most cases, the Introduction summarizes the theoretical importance and previous research in the area and includes a clear statement of the research hypotheses or aims of the paper.

The Introduction begins a new page.

# Method

Describe the study in enough detail to permit another investigator to replicate it. The Method section is often divided into three subsections: Subjects, Apparatus or Research Instruments/Tools (if necessary), and Procedures.

The Method section continues on the same page after the end of the Introduction.

## Subjects

This sub-section is optional.

## Apparatus (or Research Instruments/Tools)

This sub-section is optional.

## Procedures

This sub-section is optional.

# Results

Summarize the data and the statistical treatment of them. Graphs and tables should be included if they make the results more intelligible.

The Results section continues on the same page after the end of the Method section.

# Discussion

Evaluation and implications of the research, including how the results support or do not support the argument; comparison of results with previous research; and problems with the research.

The Discussion section continues on the same page after the end of the Results section.

# Appendices

Includes supplementary material not appropriate in the body of the report

The Appendices section begins a new page.

# References

In the research report, all references to previous research or ideas will be accompanied by a reference citation of the original author.

The References section begins a new page.

The following are examples of appropriate layout for references:

[Author Last Name, First Name]. [Year]. [Book Title]. [Publisher].

[Author Last Name, First Name]. [Year]. "[Article Title]." [*Periodical Name*] [Volume]([Number]): [Pages].

The entries have these elements: author(s); year of publication; title; and source (publisher for books, and title of journal for reports or articles). Book titles are underlined; titles of articles are in quotation marks; journal titles are italicized. The journal title is followed by the volume number, then the number within the volume (or the month or season, depending upon the journal's style) in parentheses, and then the page numbers.

## Citing Internet Sources

There differing styles and no standard for citing Internet sources. Check with your instructor about whether your institution has a preferred style. In the absence of one, use the following style, which is adapted from the periodical reference mentioned earlier:

[Author Last Name, First Name]. [Year]. [Web Page Title]. [Website title or owner]. [Website URL] (accessed [Date accessed]).