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|  |  | | 234 5th Ave,  Madison, WI 12131 | 707-555-0177  itai@example.com |  |
| Itai  Gerbi | | |  | | |
| Curriculum Vitae | | |  | | |
| 20 May 20XX Vinod Santwani  Hiring Manager  Ratio & Co,  123 45th Ave.  Chicago, IL 54321 |  |  | Dear Vinod Santwani, I am writing to express my strong interest in the Project Manager position at Ratio & Co. As an experienced project manager with a proven track record of success in leading cross-functional teams and delivering complex projects on time and within budget, I am confident that I would make a valuable addition to your team. I am excited about the opportunity to bring my skills and expertise to Ratio & Co. and contribute to its continued growth and success.  Throughout my career, I have demonstrated my ability to effectively manage projects from conception to completion. I have a proven track record of delivering projects on time, within budget, and to the satisfaction of stakeholders. Additionally, I possess strong analytical and problem-solving skills, which enable me to identify and mitigate risks and ensure the success of projects.  In addition to my project management experience, I have also developed strong leadership, communication, and collaboration skills. I excel at building and leading high-performing teams and fostering a culture of accountability and continuous improvement.  I am eager to bring my skills and experience to your company and contribute to its continued success. Thank you for considering my application. I look forward to the opportunity to discuss my qualifications further. Sincerely,Itai Gerbi | | |