Minutes

Your school PTA minutes

Date | time Date | time | Meeting called to order by Name

# In Attendance

List attendees

# Approval of minutes

The minutes were read from the August meeting and approved.

# Board

The Board, new head teacher and guests were introduced. Kim Abercrombie was nominated as the new Secretary. A motion to elect Kim was made by Tony Wang and seconded by David Jaffe. All present voted in favour, and Kim Abercrombie was confirmed as the new Secretary.

# Advisory Committee

There are a number of parent openings on the Advisory Committee. These openings were listed in the most recent newsletter. Three parents indicated an interest in serving on the committee. Erik Andersen will follow up with those parents and do some additional recruiting to fill these openings.

# Budget

The budget for the current school year was distributed by Kim Ralls, PTA Treasurer, and reviewed by the board and PTA members at the last meeting. In tonight’s meeting, David Jaffe made a motion to approve the budget which was seconded by Rachel Valdez. All present voted in favour of approving the budget as presented.

# Head teacher’s report

Head teacher Jeff Hay presented his report.

## New business

* Recap of Back to School night – 9 September
* Parent Education programmes – Counsellors
* Teacher grants application process – Oakdale Schools Foundation

# Committee Reports

Committee reports

* Membership
* Volunteers
* Newsletter
* Computer Support

# Announcements

Enter Announcements

# Next Meeting

Date | time, Location

Motion to adjourn was made at 21:00 and was passed unanimously.